

# LANE COUNTY MOVING GUIDE

*Presented by*

**CROSS TOWN MOVING CENTERS™**

**BEKINS**  
SINCE 1891

**PENSKA**

**LANE COUNTY  
BRANCH**

[www.crosstownmover.net](http://www.crosstownmover.net)

***#1 In Customer Satisfaction***



**683-5211**



Whether your moving locally or considering a move to or from the Lane County area, we hope that you will find our moving guide helpful in preparing for your move.

**Getting started:** The first place to start is by having a garage sale or donate items to Goodwill or a local charity. Now's the time to get rid of unwanted items. Whether you decide to move yourself or use a full service mover, the less items that you have, the easier and less expensive that your move will be. Don't forget to keep your receipts for tax purposes!



**Eugene & Springfield Locations:** - 855 Seneca Rd. - 15 Coburg Rd. - 216 Main St. in Springfield- [www.meetgoodwill.com](http://www.meetgoodwill.com)



**Huge selection of moving boxes and supplies:** A successful move starts with proper packing. If you plan on doing your own packing, we carry an excellent selection of affordable moving boxes and packing supplies. We stock several sizes of bubblewrap, packing paper, mattress bags, shrink wrap for upholstered items, tape and many other products at our Moving Center at 1400 Bertelsen Rd.



**Professional packing service:** We provide our full time, certified, pro-packers at affordable hourly rates. We can pack the entire house or just the fragiles: dishes, pictures, lamps and electronics. Our pro-packers are neat, organized and label everything properly. We arrive at your residence with all of the packing supplies. Keep in mind, our service is very flexible. You can come pick up boxes and supplies and pack at will, knowing the whole time that if you don't get finished, call us and we'll send out one or two staff to finish.

**Lane County's Local and Statewide Mover:** Cross Town Movers specializes in local and statewide moving. Our professional crews are clean cut, courteous, but most importantly, very experienced at careful relocating your belongings. We offer affordable hourly rates for local moves and can perform the whole move, just the big items or even one piece. We arrive at your door in the truck, fully equipped with all of the furniture pads, hand trucks, runners for carpets and tools to dis-assemble and re-assemble items like beds. We offer full service relocations to every city in the State of Oregon as well as the country.



**Bekins Interstate Since 1891:** Cross Town Movers is proud to be Eugene, Salem, the Central Oregon Coast and Corvallis's exclusive agent for Bekins Van lines. We offer professional relocation services to every city in the United States. For well over 100 years now, Bekins has

been thriving nationally, with over 250 quality agents nationwide. As the nations oldest and most recognized national mover, Bekins leads the moving industry with programs like guaranteed price protection and for all its worth protection for your goods in transit. Bekins has the strongest network of professional drivers in the industry, bar none. They are skilled at providing safe, efficient and personalized customer service. The Bekins company is recognized globally as an ISO certified carrier. This means that you can expect accurate times of arrival, constant communication and efficient claims handling.



**Penske Truck Rental:** Cross Town Moving Centers is Eugene’s Penske Truck Rental Dealer. As Penske, we offer the newest fleet of trucks for rent in the industry. This means quality, reliable trucks with AC and Automatic transmissions. We have 4 sizes of trucks to choose from for local and one way rentals to almost every city in the United States. We also have

towing equipment, furniture pads and hand truck rentals available. For local moves, many of our customers rent a Penske truck to move their own small items, then have our professional Cross Town Mover’s staff move the larger items. For one way rentals, take advantage of our professional rental truck loading service at affordable rates.

### **Mobile Storage: We load our weatherproof units right at your door!**



***We are the only moving company in the state with mobile storage!*** Our 8’ x 15’ units are fully weatherproof, secure and have doors on both ends for easy access. We bring our 8’ x 15’ storage units right to your door where our full time staff can professionally load your goods or you can load yourself. We avoid the multiple handling that our competitors cannot! We can typically move you into our Mobile Storage twice as fast as Mini Storage or another moving company’s storage because we eliminate the double handling of your goods! Less handling means less chance for damages and less hours billed. You lock the unit and keep the key then store at your house or at our secure facility.



**International Moving:** Bekins International is one of the world’s largest International shippers. Cross Town Movers staff will expertly pack and load your Bekin’s overseas container for safe transport. Bekins handles your customs paperwork and offers full value protection!

***THE FOLLOWING PAGES ARE HELPFUL MOVING TIPS!***



**Small Appliances :** Pack small appliance in original container if possible, or in a 3.0 cu. ft. moving box. Do not use shredded paper as it can clog the appliance.

**Major appliances:** Check with the appliance dealer for any special moving instructions. Remove loose fittings and pack separately.



**Washers and dryers:** We are happy to un-hook and re-hook. If moving yourself, pad exterior well. Disconnect hoses and put them in the washer.

**Refrigerators/freezers:** Defrost and dry interiors well. Have an ice chest ready to remove food items at the last minute.

**Books:** They're heavy, so use small, sturdy 1.5 cu. ft. book boxes. Pack books flat, alternating binding and filling empty spaces with packing paper.

**Dressers/bureaus:** Fill drawers with clothes, towels or linens.

**Lamps:** Tall floor lamps are safe to transfer as is with padding. Small table lamps should be wrapped into paper pads or bubble wrap and packed into a lamp carton or 4.5 cu. ft. carton.



**Clothes:** Dresses, coats, suits or anything hanging in your closet will travel best in a wardrobe box. Wardrobes can also be used seasonally as an extra closet for storage!

**Beds:** If you are moving yourself, dis-assemble the bed frame. Tie rails and cross piece together with tape. Be sure to mark on the tape to where the pieces fit together for reassembly. Use mattress bags to keep mattresses clean.

**Dishes:** Individually wrap each piece and place in a dish pack. Place saucer, plates and platters on edge. Do not stack flat!

Cups and bowls may be placed inside of each other and wrapped 3 or 4 to a bundle.

**Glasses and kitchenware:** Wrap each glass separately in paper or bubble wrap. Dish packs are perfect for glassware as well as dishes. Pots and pans can be stacked in a 3.0 or 4.5 carton.



**Mirror carton:** Wrap your mirrors or pictures into paper pads, then place into mirror cartons. Fill bottom, sides and top with packing paper to fill space. Mark fragile glass on the outside to prevent mis-handling.

**Stereo, compact discs:** Separately pack components in a well padded carton. Pack CDs upright in the cases and mark fragile.



**Radios and T.V.'s:** Box small T.V.'s upright in carton and pad well on sides. Plasma T. V.'s should always be packed in their original carton or a sturdy substitute and must remain upright. For older console size equipment, simply surround with furniture pads.



**Lawn Mower:** Drain fuel and oil before loading. Drop handle from Lawn Mower to save space.

**Tools and gardening equipment:** Drain hoses, coil and screw ends together to avoid leaks. Tie rakes and shovels in a bundle.

**Paint and flammables:** Don't move them! The same goes for other flammable such as alcohol, solvents, lighter fluid or greasy mops and rags. These can be dangerous items and must be disposed of prior to moving.



**Bicycles, tricycles and baby carriages:** Loosen handlebars and turn inward to save space. Clean and cover chains to protect other items from being snagged or soiled.

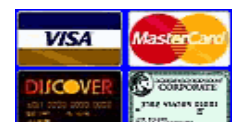


**Indoor plants:** Plants are delicate and must be handled with great care. If you're moving locally, they will usually survive the transfer safely in your car or if placed on the floor of the moving truck. If you are moving long distance, find a friend or family member to adopt your plants. Full Service movers will not transport plants and they usually will not survive in the back of your rental truck for days.

- Feel free to leave your dressers full of clothing, this will save on your amount of boxes. Make sure to unload all other furniture containing items other than clothing, i.e., desks, hutches, a coffee table with a drawer. The exception to the rule would be standard file cabinets, not laterals. These can typically be moved full, unless they are going upstairs.
- Prior to the move starting, have the tops of all your furniture items cleared off and ready to go, have clear walkways, and a good idea of where you want your furniture placed at your new residence. This will speed up your move.
- Be sure to have your boxes labeled and sealed. Label your boxes on the side of the box, not the top, and according to where you want them placed at your new residence. For example, label the boxes with a big #1 for bedroom #1, with an L for living room, an F for family room etc. Whether moving yourself or using Cross Town Mover's professional staff, we recommend putting your boxes into their correct rooms. This will save the time of handling things twice.
- Pack essentials, such as medicines, toiletries, important paperwork, and several days of clothing into separate boxes and place them in your car or as the last boxes on the truck. Also include things like your television remote control and telephone.

**Good luck with your relocation! Please let us know if we can help.**

**683-5211**



# CROSS TOWN MOVING CENTERS™



## Virtual Garage Sale

**Now there is a way to help to pay for your moving and storage costs by listing your items with our Virtual Garage Sale Service. We offer several options to choose from to help sell and/or store your items.**

**Store and list your items:** Check your items into our storage for a small \$5.00 or \$10.00 per item monthly storage fee. We will list your item(s) on our website and also on Craig's List or E-bay. You state the asking price and the lowest acceptable offer price. We handle all communication and bartering with the prospective buyer. When we sell your item, we retain a 30% consignment fee, then we mail you a check for the remaining 70%. It's that easy! We can also deduct the monthly storage fee from your sale proceeds, meaning you don't pay anything out of pocket upfront.



**E-mail or bring us pictures:** You can log on to our website at [www.crosstownmover.net](http://www.crosstownmover.net) and follow the link for Virtual Garage Sale, then click on Listing Kit. Fill out the listing kit and attach several pictures of each item as instructed. If you have problems e-mailing us a picture, simply take pictures of the items on your digital camera and bring the memory card to us at 1400 Bertelsen Road in Eugene. Also, please fill out the listing kit prior to coming in.

**We can pickup your items and deliver direct to the buyer.** Our professional moving staff can pick up items from your house and bring them to our storage for listing or deliver them directly to the buyer once purchased. Please see our scheduled pick-up and delivery rates on the next page. Prospective buyers will be able to purchase your item(s) directly off of our website with their credit card and will also have their choice of delivery: Cross Town Movers locally or statewide, UPS, Bekins or ABF freight nationally.



E-bay shipping



local/statewide delivery



large item national shipping



1000 lb shipments nationally

**We are a Full service UPS pack and ship outlet:** We offer discounted packaging and shipping services. We have a large supply of boxes, bubble wrap, peanuts etc. to choose from. We can fragile pack any items, big or small, and at a fraction of the cost of those other pack and ship stores.



**Moving with us?** Have our crew bring items back after the move and avoid the pick up fee. Just simply mark your items for Virtual Garage Sale, download our listing kit off of our website and fill it out prior to the move. Can't get to the website, don't worry, our crews have blank listing forms with them, just ask!

## Local storage, pick-up and delivery rate schedule:

**Storage:** \$5.00 for small items, \$10.00 for large items, or \$40 per individual 5' x 7' unit.

**Local pick up** (Eugene/Springfield): \$45 for first item, \$15.00 for each additional item.

**Local delivery** (Eugene/Springfield): \$45.00, \$15.00 for each additional item.

**Pick up and delivery** (delivered direct from your house to buyers): \$75.00 for first item and \$15.00 per additional item to the same location.

**Disassembly or reassembly**, i.e., setting up bed, hooking up washer dryer: \$10 per item

**Pick up/delivery outside of Eugene/ Springfield:** Local rates apply + \$3.00 per mile one way outside city limits.

- Pianos and other large items require additional handling charges (please inquire)



**683-0655**

**Call today or visit our website!**

[www.crosstownmover.net](http://www.crosstownmover.net)

**E-mail us:** ctm1400@clearwire.net

**Visit us:** 1400 Bertelsen Road  
Eugene Or 97402

# CROSS TOWN MOVING CENTERS



Date: \_\_\_\_\_

## Listing Form

**Home address:**

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Mailing Address (if different)**

Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home phone \_\_\_\_\_ Cell \_\_\_\_\_

<u>Item</u> (ex: love seat)	<u>Description</u> (ex: tan, leather)	<u>Sale Price</u>	<u>Lowest acceptable Offer price</u>
1) _____	_____	_____	_____
2) _____	_____	_____	_____
3) _____	_____	_____	_____
4) _____	_____	_____	_____

**Storing with us:** Each item brought into our storage and listed for sale will incur either a \$5.00 or \$10.00 per item monthly storage fee, or \$40 for an entire 5' x 7' unit. We will deduct your monthly storage from your total sales price, less the 30% selling fee. If we are picking up items at your residence to store and list, pick-up fees must be paid upon pickup. If your item(s) does not sell for more than the amount of your storage fees, you will be billed for the excess. Initial here to indicate that you understand the storage fees: \_\_\_\_\_

# of small items listed \_\_\_\_\_ (one man can pick up) X \$5.00 per item = \_\_\_\_\_  
 # of large items listed \_\_\_\_\_ (takes two men to pick up) X \$10.00 per item = \_\_\_\_\_  
**Total monthly storage fee = \_\_\_\_\_**

**Not storing with us:** If you are not storing with us, there is no listing fee. Please visit our website and fill out our listing form and attach pictures. If listing items but storing at your residence, please indicate whether or not you will allow a prospective buyer to pick-up directly from your home. If not, check I want Cross Town to pick-up and deliver upon sale below.

Please check this box to indicate that you would not like the buyer(s) to be able to pick up listed items from your residence. Keep in mind that this will force any prospective buyer to pay Cross Town Mover's applicable delivery fee.

**For office use only**

<b>Cross Town Movers Virtual Garage Sale 1400 Bertelsen Rd. Eugene Or 97402, 541-683-0655</b>	
Pick up fees (1 <sup>st</sup> item) = (a) _____	+ amount of additional items _____ x \$15.00 = (b) _____
Total pickup fees (a + b) = _____	Total amount paid _____ Type of payment: Cash _____
Check _____ Credit card _____	Exp _____ 3 dig code _____
Customer signature : _____	Staff Signature: _____
(Item #1 location: _____) (Item #2 location: _____) (Item #3 location: _____) (Item #4 location: _____) pgs. _____	



# Moving Checklist

## 4-8 Weeks Before You Move:

- Contact your local Cross Town Movers agent to schedule a convenient time for a free estimate.
- Have a garage sale or donate your unwanted items.
- Make a list of everyone you need to notify of your move.
- Obtain change of address cards from your local post office.
- Check with your school on transferring your children's school records.
- Find out from the IRS or your accountant if moving expenses are tax deductible.
- Contact your insurance agent to discuss your insurance needs for your new home.
- Select a new bank in your new city.
- Begin to organize your medical and dental records.

## 3 Weeks Before You Move:

- Make a decision on whether you will pack your own cartons or if you'd like to utilize Cross Town Mover's professional packing service.
- Begin the packing process if you are doing it yourself.
- Compile all personal records.
- Change your address on credit cards, magazine subscriptions.
- Arrange to have your utilities disconnected after your move-out day.
- Arrange to connect your utilities the day before your scheduled move-in day.

## 2 Weeks Before You Move:

- Plan to use all the food in your refrigerator and freezer.
- Dispose of all flammables, aerosols, paints, chemicals and ammunition etc.
- Drain oil and gasoline from mowers and all power tools.

## One Week Before You Move:

- Provide contact phone numbers for your Bekins agent so that you are accessible during your move.
- Empty and clean your refrigerator and freezer, clean your stove, etc.
- Only use those household items that you'll need, such as sheets, towels, a few pans and dishes. Make sure everything else is ready to be moved.

## Moving Day

- Once moving van is loaded, double check that nothing was left behind in closets, basement, attic, cabinets, drawers, etc.
- Make sure your children and pets are not at home so that they do not get in the way of the movers.

*Cross Town Movers is proud to offer several new services!*

# *Virtual Garage Sale*

**We Store Your Goods  
We Advertise Them  
We Sell Your Goods!  
Local Pickup/Delivery**



**683-0655**

*Discount Pack &  
Ship Center*

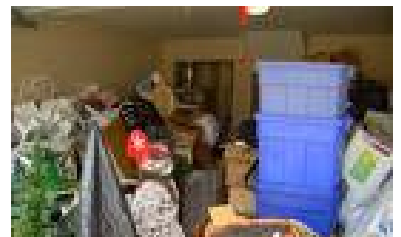
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Introducing.....

## **Our New “Junk in the Truck” Removal Service**

Whatever we can't sell for you, we'll haul off to the dump.

- Affordable hourly rates for junk removal!
- We estimate the dump fees based on the amount of space used in our 24 foot “**Junk in the Truck**” truck.
- We can pick up your items to list for sale and haul things away all at once! Clean out your garage and make money!



Does this look familiar? If so call today, we can unbury your life.



We will recycle as much as possible prior to disposal



